

## Instructions for Using the Application for the Home Collection Service of Bulky Objects

The application enables the Citizens to inform and pay electronically the Municipality for the bulky items they wish to be collected from their home, such as furniture (sofas, armchairs, tables, chairs, cabinets, etc.), carpets, mattresses, electrical appliances (refrigerators, washing machines, etc.), children's equipment (bicycles, bulky toys, etc.).

The process is explained in the following steps:

- Depending on the type (s) of bulky items that citizens want to be collected from their home, they can choose as many items as they want from any of the categories, by pressing the button "Add to cart" below the photo of the item that they are interested in collecting. Every time that "Add to cart" is selected, the cart of the order of each Citizen is updated accordingly.
- 2. When you complete the order, select the "View Cart" button, at the bottom of the screen.
- 3. In the new form that appears, you can update the quantities for collection or you can return to the previous page and add another item (s). Please be informed that the minimum order for the special bags for green waste / garden waste, is for 15 bags, that costs € 1 each. The price for the collection of bulky items corresponds to ten (10) euros, for one to three such item (s). For each additional item, the cost is five (5) euros each.
- 4. The system automatically calculates the total cost depending on the order and by selecting "Complete the order" the application transfers you to a new form to enter your personal information.
- 5. After entering your details, select "Send Order" and the system will take you to JCC to proceed with the payment.